



Ledding Library Board Meeting Minutes

June 27, 2011

Ledding Library Pond House

Meeting called by: Library Board Chairperson, Mark Docken

Library Board Members present: Mark Docken, Tom Hogan, Kay Sweetland Bower, Colleen Schacht, and Ron Rasch

Library Board Members absent: Melissa Perkins and Ed Zumwalt

Library staff: Joe Sandfort

Meeting Minutes

Call to order: Library Board Chairperson Mark Docken called the meeting to order at 6:30 pm.

The minutes of the May 2011 meeting of the Library Board were approved as submitted

New business

Librarian's Report: Library Director Joe Sandfort began his report by saying that the city's budget for FY2011-12 (of which the Ledding Library is a part) was passed unanimously by the City Council at its June 7 meeting. The library's part of this budget includes modest increases in staffing and materials. The first meeting of the Library Expansion Task Force (LETF) was held on June 23. At the meeting, Scott Churchill was elected chair of the group and several subcommittees were formed. Joe then mentioned that Board members were invited to serve on the LETF subcommittees. The following Board members volunteered: Colleen to serve on the Site Subcommittee; Ron to serve on the Programming Subcommittee; and Kay to serve on the Communications/Survey Subcommittee. City officials are in the process of formulating a policy that will direct departments in how they can participate in social media sites such as

Facebook and Twitter. Joe then reported that he investigated the feasibility of installing a book drop either on the sidewalk near the library or at a location in the library's parking lot. A book drops itself costs in the neighborhood of \$3,300 and the cart that goes inside the drop is around \$1,200. As this expense was not planned for in the FY 2011-12 budget, Joe suggested that an outdoor book drop and cart be included in the plans for the library expansion. The Friends' of the Library 2011 Book Sale was a resounding success with a gross of over \$8,700. A new floor was recently installed in the Pond House and a new roof over the southernmost section of the library will put on the building in July.

Election of Officers: In compliance with the bylaws of the Library Board, Vice Chair Tom Hogan will assume the Chair at the Board's July meeting. After being nominated by Colleen Schacht and seconded by Kay Bower, Mark Docken was unanimously elected as the Board's Vice Chair for the 2011-2012 period.

Project updates and progress reports

Poetry Series Update: Tom Hogan reported that the successful fourth season of the Milwaukie Poetry Series concluded on June 8 with a reading by Carl Adamshick. Plans for the fifth season, which will commence on September 8, are progressing rapidly. The Poetry Picnic will take place on July 23.

Oregon Career Information Service: Joe reported that the library has received a trial subscription to the Oregon Career Information Service (OCIS) database and that the reference staff is in the process of evaluating it. Kay Bower reported that her experience with the database had been very positive. Colleen Schacht said that she had heard that the OCIS database has some drawbacks.

Pond House parking space: After consulting with the Friends of the Library and city and library staff, it was decided that the space in front of the Pond House Book Store would remain as a loading zone. Changing it to a standard parking space would probably cause the Book Store to be obscured by vehicles parked in the space.

General comments: Kay said that with the Board's endorsement, she would like to present a program on Abigail Scott Duniway, the noted women's rights advocate, newspaper editor and writer. The program was produced in conjunction with Willamette Falls Television and lasts 33 minutes. After an informative discussion involving how best to publicize stand-alone programs, the Board is looking forward to previewing and promoting this project later in the year.

The Board thanked Mark Docken for a successful year as Library Board Chair.

The meeting was adjourned at 7:55PM.